

Roll No.

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D-3826

B. C. A. (Part I) EXAMINATION, 2020

(Old Course)

Paper Sixth

INTRODUCTION OF PC SOFTWARE AND INTERNET
APPLICATION

(104)

Time : Three Hours]

[Maximum Marks : 100

[Minimum Pass Marks : 40

Note : Attempt any *two* parts of each Unit. All questions carry equal marks.

Unit—I

1. (a) Write steps to add header and footer in document and also explain purpose of header and footer.
- (b) Explain various options available in page setup dialog box.
- (c) What are word templates ? Write steps to create your own template.

Unit—II

2. (a) Explain the steps involved in naming 'Cells and Cell ranges' and describe its fruitfulness.

- (b) What are the data protection mechanisms provided in MS-Excel ?
- (c) Write and explain any *five* mathematical/logical function in MS-Excel.

Unit—III

3. (a) What is slide transition and how to animate slide transition ? Explain.
- (b) Explain steps to put graphical data on slides with example.
- (c) What is database ? Write and explain different types of data types supported in MS-Access.

Unit—IV

4. (a) What is HTML ? Explain basic HTML tags with syntax.
- (b) Describe the following tags :
 - (i) < Font >
 - (ii) < A >
 - (iii) < Img >
- (c) Which tags are used to create lists in HTML ? Explain each type with example.

Unit—V

5. (a) Describe motion tweening and shape tweening with flash.
- (b) Define multimedia and explain the concept of 2D/3D animations.
- (c) Describe different kind of image adjustments through photoshop.

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